

Chapter 20

RAFFLES

3-20-1: LICENSE REQUIRED:

No person may conduct any raffle except in compliance with the provisions of this chapter after obtaining a license from the village. (Ord. 03-02, 6-16-2003)

3-20-2: DEFINITIONS:

For purposes of this chapter, the definitions set forth in the raffles act¹ shall apply. (Ord. 03-02, 6-16-2003)

3-20-3: APPLICATIONS FOR LICENSE:

- (A) Licenses may be issued to a bona fide nonprofit business, religious, charitable, labor, fraternal, educational or veterans' organization, which has been in existence continuously for a period of five (5) years immediately before making application for a license and which had during that entire five (5) year period a bona fide membership engaged in carrying out their objects.
- (B) The applicant must specify the areas within the village in which raffle chances will be sold or issued, the time period during which raffle chances will be sold or issued, the time of determination of winning chances, and the location or locations at which winning chances will be determined.
- (C) The license application must be on the letterhead of the organization and must contain a sworn statement of the presiding officer that the organization is qualified to hold a license under the provisions of this chapter.
- (D) A license shall be valid only for the specified number of raffles during a period not to exceed one year. (Ord. 03-02, 6-16-2003)

3-20-4: LICENSE FEES:

(A) The license fee for each raffle conducted under the terms of this chapter shall be twenty five dollars (\$25.00) per calendar year.

(B) When all the requirements of this chapter have been met, the license shall be issued by the village clerk. (Ord. 03-02, 6-16-2003)

3-20-5: LICENSE ISSUE RESTRICTIONS:

No such license shall be issued to:

(A) Any person who has been convicted of a felony.

(B) Any person who is or has been a professional gambler or gambling promoter.

(C) Any person who is not of good moral character.

(D) Any firm or corporation in which a person defined in subsection (A), (B) or (C) of this section has a proprietary, equitable or credit interest, or in which such a person is active or employed.

(E) Any organization in which a person in subsection (A), (B) or (C) of this section is an officer, director of employee, whether compensated or not.

(F) Any organization in which a person defined in subsection (A), (B) or (C) of this section is to participate in the management or operation of a raffle as defined in this chapter. (Ord. 03-02, 6-16-2003)

3-20-6: CONDUCT OF RAFFLES:

The conducting of raffles is subject to the following restrictions:

- (A) The entire net proceeds of any raffle must be exclusively devoted to the lawful purposes of the organization permitted to conduct that game.
- (B) No person except a bona fide member of the sponsoring organization may participate in the management or operation of the raffle.
- (C) No person may receive any remuneration or profit for participating in the management or operation of the raffle.
- (D) A licensee may rent a premises on which to determine the winning chance or chances in a raffle only from an organization which is also licensed under this chapter.
- (E) Raffle chances may be sold or issued only within the area specified on the license and winning chances may be determined only at those locations specified on the licenses.
- (F) No person under the age of eighteen (18) years may participate in the conducting of raffles or chances. A person under the age of eighteen (18) years may be within the area where winning chances are being determined only when accompanied by his parent or guardian. (Ord. 03-02, 6-16-2003)

3-20-7: RAFFLES MANAGER; BOND:

All operation of and the conduct of raffles shall be under the supervision of a single raffles manager designated by the organization. The manager shall give a fidelity bond in the sum of an amount determined by the village clerk in favor of the organization conditioned upon his honesty in the performance of his duties. Terms of the bond shall provide that notice shall be given in writing to the licensing authority not less than thirty (30) days prior to its cancellation. The village clerk may waive this bond requirement by including a waiver provision in the license issued to an organization provided that a unanimous vote of the members of the licensed organization has approved the waiver of the raffles manager's bond. (Ord. 03-02, 6-16-2003)

3-20-8: RECORDS:

- (A) Each organization licensed to conduct raffles and chances shall keep the records of its gross receipts, expenses and net proceeds for each single gathering or occasion at which winning chances are determined. All deductions from gross receipts for each single gathering or occasion shall be documented with receipts or other records indicating the amount, a description of the

purchased item or service or other reason for the deductions, and the recipient. The distribution of net proceeds shall be itemized as to payee, purpose, amount and date of payment.

- (B) Gross receipts from the operation of raffle programs shall be segregated from other revenues of the organization, including bingo gross receipts, if bingo games are also conducted by the same nonprofit organization pursuant to license therefor issued by the department of revenue of the state of Illinois, and placed in a separate account. Each organization shall have separate records of its raffles. The person who accounts for gross receipts, expenses and net proceeds from the operation of raffles shall not be the same person who accounts for other revenues of the organization.
- (C) Each organization licensed to conduct raffles shall report within seven (7) days after determination of the winners to the village and to its membership, its gross receipts, expenses and net proceeds from raffles, and the distribution of net proceeds itemized as required in this chapter.
- (D) Records shall be preserved for three (3) years and organizations shall make available their records relating to operation of raffles for public inspection at reasonable times and places. (Ord. 03-02, 6-16-2003)

3-20-9: ADDITIONAL RESTRICTIONS:

- (A) The aggregate retail value of all prizes and merchandise awarded by a licensee in a single raffle should not exceed two hundred thousand dollars (\$200,000.00).
- (B) The maximum retail value of each prize awarded in a single raffle should not exceed fifty thousand dollars (\$50,000.00).
- (C) The maximum price which may be charged for each raffle chance issued or sold shall not exceed two hundred dollars (\$200.00).
- (D) The maximum period for which chances may be issued or sold is nine (9) months. (Ord. 03-02, 6-16-2003)

3-20-10: RECIPROCITY:

The village clerk may issue a raffle license to an organization upon payment of the required license fee if that organization has been issued a raffle license by any municipality located within ten (10) miles of the village of Manteno or by Kankakee County under an ordinance substantially similar to the provisions in this chapter. In that event, the organization need not make application, and need not comply with section [3-20-7](#) of this chapter and subsection [3-20-8\(C\)](#) of this chapter. (Ord. 03-02, 6-16-2003)