

The following information is provided for those individuals who wish to solicit or peddle within the Village of Manteno

Definition of Solicitor: Any person who, not having been invited by another (except on premises where that person is employed or resides), takes or attempts to take orders for the sale of goods, merchandise, wares, or other personal property of any nature for future delivery, or for services performed in the future. A solicitor shall also include any person who distributes handbills and flyers advertising a commercial event or service. (Village Code 3-12-1)

Definition of Peddler: Any person who, not having been invited by another, carries or transports goods, wares, merchandise or personal property of any nature and offers the same for sale (except on premises where that person is employed or resides). A peddler shall also include any person who solicits orders and, as a separate transaction, makes a subsequent delivery to a purchaser. (Village Code: 3-12-1)

Process for Solicitor's Permit:

- Fill out Application - bring to Village Hall
- Pay \$25.00 annual fee
- Up to 72 hour waiting period
- Permit valid for 1 year
- \$1.00 per badge per day
- Badge required to be visible and worn at all times.

Permit Expiration: All permits shall list the number of days upon which the solicitor or peddler is authorized to conduct his activities.

A permit shall not be valid for more than one (1) year. **\$25.00 annual fee**

Badges: Every person is required to obtain and wear a badge visible to the public. Badges are valid for one day only and no solicitor shall conduct his activities with a badge that is expired.

Cost of Badges: **\$1.00 per day per badge** Badges are not transferable.

Permitted Hours: Monday – Saturday: 9:00 a.m. – 9:00 p.m.
Sunday: 12:00 p.m. – 9:00 p.m.

It is unlawful to enter upon any private premises which has a sign bearing “No Peddlers” or “No Solicitors”.

If requested to leave a premise, the solicitor or peddler must do so immediately and peacefully.

**Complete code for Solicitors & Peddlers can be found in
Title 3, Chapter 12 of our Village Code.**